



CITIZEN SERVICE PORTAL

MEMORANDUM OF UNDERSTANDING

This is a memorandum of understanding between Executive Information Services, Inc. (EIS) and _____ (Agency). This memorandum defines the operation and rules for transferring data and operation of the computer applications defined as the Citizen Service Portal (CSP). The Citizen Service Portal is designed to provide Internet based public access to selective data belonging to Agency and to allow the public to submit selected data to Agency via the Internet. Specifically, CSP provides the follow services. It is anticipated that additional services will be provided in the future.

1. Allows the public to search and map both CAD call data and RMS incident data from the Agency.
2. Allows the public to submit selected incident reports to Agency from the Internet.

The Citizen Service Portal is a hosted service provided by Executive Information Services, Inc. The CSP operates on servers and computers provided by EIS. The hosted services interact with and transfer data to the Agency's on-site databases.

Agency retains all rights to and ownership of the data and may discontinue use of the Citizen Service Portal at any time. If service is terminated, all data residing on EIS servers will be deleted. Agency retains full control over what data is transferred and, within the scope of the configuration program provided by EIS, may select the data that is transferred or modify which data is transferred at any time. Configuration of the data transfer is the responsibility of the Agency. Agency warrants that it has the right to release the data for public view.

EIS agrees to exercise due care with data residing on its servers. No sales, advertising, or other commercial uses of the data will made without express permission of Agency. Data is provided solely as a public service of Agency. All data will be made available to the public at no charge.

The data shown in Attachment A may be transferred to EIS servers for public view. Similar data elements may be included or added to this list at a future date. Agency may examine the data transferred or request a specific list of items at any time by Contacting EIS Customer Support. It is important to note that no specific individual identifying numbers or names are transferred (other than major crime registrant (sex offender) information, which may be transferred in its entirety at the option of the agency. Specific location is transferred to provide geo-coding (mapping) capabilities for the public. Data may be normalized to provide a consistent public view of agency information.

Approvals:

Agency

Executive Information Services, Inc.



Attachment A

Incident

- Case Number
- Incident type (major offense)
- Incident type description
- Location of occurrence (including geo area designations and coordinates)
- Date/time of occurrence
- UCR category
- Disposition code and disposition date
- Major offense code/report classification
- Control flags (arson, hate, alcohol/drugs, officer assault, senior, etc.)
- Synopsis (optional, at Agency discretion)

Citation

- Citation Number
- Citation type
- Location of occurrence (including geo area designations and coordinates)
- Date/time of occurrence
- Major offense code

Accident

- Accident Number
- Location of occurrence (including geo area designations and coordinates)
- Date/time of occurrence
- Control flags (fatal, injury, damage, drugs)

Major Crime Registrant

- Registrant Number
- Date of last registration
- Registrant Type
- Name (optional, at Agency discretion)
- Last Address
- DOB
- Registrant Status
- Registrant Type
- Date Expires
- Photo (optional, at Agency discretion)

CAD Calls-For-Service

- Event Number
- Location of occurrence (including geo area designations and coordinates)
- Call Type
- Call Type Description
- Date/time of occurrence
- Disposition code and disposition date